



St. John's  
EPISCOPAL CHURCH

St. John's Vestry  
January 22, 2020  
Philbrick Room  
7PM

## Welcome - 7PM

Present: John Tabor, Gerry Simpkins, Rebecca Hennessey, Boston, Marian Ellis, Nathan Bourne, John Bolduc, Ellie Sanderson, Maggie Skafidas, Anne Williamson, Lizzie Bristow, Bob Nalewajck, Allison Dudas, Barry Heckler (remotely)

### Vestry Action Items

### Clergy/Staff Action Items

### Save the Date

## Special Guest - Dick Davidson

- Records in the Athenaeum dating back to the 1700's
  - Staff there willing to take on the project of making a digital copy of the records (this would be a \$10,000-\$20,000 expense otherwise)
  - Sarah Hamill has created a very user-friendly index
  - Hard drive would become the sole property of the church
  - Buckminster Chapel has offered to pay for the hard drive and the hand scanner
  - *Maggie motions that we empower Dick to give the directive to the Athenaeum and create three hard drive copies to have backups ; 2nd John B*
    - Ellie suggests that we make a donation to the Athenaeum
    - John suggests that we could reach out to people through the newsletter to consider making a donation to the Athenaeum

*Approval of December minutes - Maggie; 2nd - Lizzie*

## Treasurer's Report - Kelly

### Financial Discussion of compensation:

- Diocese recommends a 2% COLA increase.
  - Bob is concerned about the sustainability of budget as salaries are tracking ahead of income (parking notwithstanding)
    - We do have some new spots and the Cambridge Trust Lease to consider



St. John's  
EPISCOPAL CHURCH

- Main concern is that the offerings look stagnant (albeit we are in a phase where we are tapping people twice) and payroll is something that never goes down
  - Kelly believes being fully staffed will help increase this
  - We need to focus on this as a Vestry and keep this in mind (shift our perspective)
    - We commit to address this during this year
      - Annual meeting and continued education about what happens with the Vestry
      - As people see work being done and improvements being made in Thaxter and Sanctuary will be helpful
  - *Motion for 2% increase for clergy and staff recognizing that Vestry commits to develop a plan to increase offerings to cover salary before the summer break of 2020 - Bob; 2nd Ellie*

### **Financials**

- *Motion to approve 2019 Financials - Maggie; 2nd Bob*
- *Motion to approve 2020 Budget - Maggie; 2nd Gerry*

### **Annual Meeting Planning - 9am (church at 10:30am)**

- Recap Year - John
- Fun Number - Maggie
- Building Report - John reads
- Capital Campaign Report
- Treasurer's Report - Kelly
- Thanking outgoing Vestry members
- Nomination of slate
- Unsung Hero award
- Clergy Close
- Q&A

### **Junior Warden Report - Gerry**

- Occupancy permit/Fire inspection - going through discrepancies that need addressing
- Water heater in the sacristy (provides hot water to the bathroom) - in basement now



## Building Report - Barry

- Met on 1/7 - full report in Annual Report
- Next meeting 2/4 - Thaxter
- Thaxter work beginning in March
- Roof work to begin in April
  - Church twice per day from 4/5-4/12 (Holy Week) - keep in mind for roof replacement

## Upcoming Dates:

Shrove Sunday Supper - 2/23 @ 5:00

- Bob & Susan leading a team

## Clergy Report - Nathan & Anne

- Electrical work brought discovery of documents from the early 1800's - brought them to Athenaeum in plastic and have experts handle them
  - Archivist will be looking through them and cataloging them
- Busy time with all of the work going on
- Vestry Retreat - 2/7-2/8 @ Merrowvista - 6pm - Saturday 3pm
  - Let Anne or Nathan know if you're attending so that they can give Merrowvista a headcount; Rebecca will send email with forms
  - Anne sending schedule
- Youth Musical 2/15 & 16 - 6pm Sat; After Church on Sun (Into the Woods)
- Annual Report hoped for tomorrow or Friday

## Closing Prayer - 8:55pm

Respectfully Submitted,  
Marian Ellis  
Clerk