**St. John’s Vestry**

**Minutes of the Vestry Meeting**

**December 14, 2021**

**Virtual Meeting via Zoom**

**In attendance:** Rev. Rob Stevens, Rev. Anne Williamson, Chuck Silva, Gerry Simpkins, Jeff Croteau, Randy Philbrick, Chris Nettleton, Kelly Boston, Karen Barsanti, and Lizzie Bristow. **Absent:** Veronique Doherty, Ellie Sanderson, Ally Dudas, Rebecca Hennessy, Barry Heckler, and John Bolduc.

**At 7:04 Chuck called the meeting to order**

**1. Approval of Minutes from November 9, 2021 meeting**

*Motion to approve the minutes was made by Gerry and seconded by Chuck.* **Vote:** *All in favor.*

**1. Building update: (Chuck and Gerry)**

* Chuck spoke with Reggie in the last few days and is pleased to report that everything is progressing as planned.
* Gerry provided updates on pending completions by the roofers, electricians, plumbers, and framers.

**2. Latest COVID metrics and impact on gatherings (Jeff and Rob)**

* Jeff shared that Covid is raging, NH is a hot spot, and there does not appear to be an appetite for the general public to change behavior. Churches, schools, businesses, stores, and other public places continue to ask for masking. Our parishioners are mostly vaccinated and we will continue to stay the course on our protocols including mask-wearing.

**3. Finance update: (Kelly)**

* Outlook 2021: 2021 was a successful year despite the ups & downs of Covid. The parking and generous parishioners allowed us to continue to deliver the mission in different forms. October Outlook is aligned with 10 months of actuals and expected expenses for Nov and Dec. We will plan on pulling the endowment, in Dec, aligning with endowment budget assumptions (approximately 5.4%).
* Budget 2022: 2022 assumes we are getting back too normal. Most of our revenue stream comes from two main sources; our Parishioners and the Parking Revenue. Our goal is to be fully staffed (replacing Curate w/ an Associate Rector), maximize parking revenue w/ conservative assumptions and keep an eye on expenses. For budget, we will pull from the endowment (aligning w/ Outlook assumptions) @ 5.1% with an option to maximize (7%).

**4. Stewardship update: (Chuck)**

* To date we have 161 pledges for $406k vs a pledge base goal of 300 and $550k.
* Chuck shared that we are going to enjoy the holiday and then close the gap with outreach in the New Year.
* Rob reminded us that last year’s annual meeting was the best-ever attended due to Zoom. We hope to continue that momentum this year both in-person and via live stream.

**5. Clergy Updates: (Anne and Rob)**

* Anne shared that Outside the Box is receiving a $4k funding grant from the Diocese for the UN World Food Program to help get food to Afghanistan. The hope is that we can get this money to WFP soon.
* Rob described that there is work underway by a Seacoast interfaith team to bring an Afghan refugee family to the area.
* Rob called out the extra work that went into the Church is having a big impact on our ability to live stream and broaden our reach & accessibility.

**Closing prayer: Anne offered the collect for the Second Sunday after Christmas.**

**Meeting adjourned: 8:12PM**

**Next meeting Tuesday, January 18, 2022 at 7:00PM**