

St. John's Vestry
Minutes of the Vestry Meeting
July 7, 2020
Virtual Meeting

Present: Rev. Rob Stevens, Rev. Anne Williamson, John Tabor, Gerry Simpkins, Barry Heckler, Ellie Sanderson, Chris Nettleton, Ally Dudas, Jeff Croteau, Liz Barstow, Rebecca Hennessy, and Karen Barsanti.

At 7PM, John called the meeting to order, reviewed agenda, and facilitated a group discussion about what we envision with the new Lou Roberts Fellowship Hall.

Reports:

1. Approval of Minutes from June 2, 2020 Meeting

Motion was made and unanimously approved, contingent upon updating with Gerry's info that he will email to Karen.

2. Treasurer's Report through May, 2020 (John on behalf of Kelly)

YTD Revenue through May was lower to YTD budget by \$5.5k. YTD revenue shortfalls from parking revenue have been partially off-set by YTD increases in pledge and plate.

- YTD Metered Parking is \$20.9k actual vs \$34.5k budget for a shortfall of \$13.6k
- YTD Parking Lot has a shortfall of \$8.5k (\$6k related to Optima/CT not renewing)
- YTD Pledge is \$219k actual vs \$210k budget
- YTD Plate is \$40.8k actual vs \$33k budget

On the expense side, we have two major YTD savings in income tax and assessment:

- Income tax expense (savings as we are planning less revenue due to Covid)
- Diocese has forgiven the assessment for April.
- Other increases/decreases in expenses are assumed to be timing.
- Expenses essentially within budgeted expectations with a few exceptions due to timing.

*Motion to approve report was made by Barry and seconded by Jeff. **Vote:** All in favor.*

3. Re-Gathering (Jeff)

- The seven-member task force met last week to discuss current state and concerns
 - Current state: An informal polling of 27 members indicates that virtual church is working well and that folks are not enthusiastic about returning
 - Concerns: We are limited by old infrastructure, an older population, and not a lot of outdoor space. Additionally, conditions of returning do not feel inclusive due to health restrictions and limits on numbers (80 vs 300).
- Although there is not a sense of urgency to return, the task force will continue to plan
 - Probably not going to set a date until we have stable data and official guidelines
 - Team will work on reopening topics like the need to stockpile masks, develop cleaning protocols, etc.
 - Jeff and team will develop a communication plan

4. Building Team Update and Next Steps (Barry, Gerry, and Bob)

Barry updated group on the final stages of Thaxter Phase I:

- The new range, oven, and fire suppressant hood are being ordered

Barry also provided updates on renovations to the Church:

- RFP for repair and painting of cupola and exterior trim of Church.

Barry expressed how much he has enjoyed the project and John thanked him for his efforts.

5. Junior Warden's Report (Gerry)

- RFP for replacing back steps of Thaxter with a single piece of granite (\$10-15k)

Motion was made and unanimously approved to proceed with a multi-year parking lot lease.

6. Clergy Report (Rob and Anne)

Rob shared that there is a lot of work going on in new ways and there are life changes taking place that remind us that our community is staying together with weddings, births, and deaths. Nathan and Ashley are away this week getting some well-deserved rest and we wish them well. Our audit starts on the 20th and Michelle is working hard to prepare. Rob asked for our prayers for him and the staff as they continue to adapt.

Anne gave a shout out to Ashley, Jenn, and Nathan on our new database called Realm. It allows parishioners to manipulate their own information like upload a photo, check progress to pledge, etc. Although virtual church is working for most, we need to reach out to those who cannot connect to help them participate.

Closing Prayer by Rob (Prayer for Saint Chrysostom)

Meeting adjourned - 8:25PM

Respectfully Submitted,

Karen Barsanti
Clerk