

St. John's Vestry
Minutes of the Vestry Meeting
June 2, 2020
Virtual Meeting

Present: Rev. Rob Stevens, Rev. Nathan Bourne, John Tabor, Gerry Simpkins, Kelly Boston, Barry Heckler, John Bolduc, Ellie Sanderson, Maggie Skafidas, Chris Nettleton, Ally Dudas, Jeff Croteau, Randy Philbrick, Veronique Doherty, Bob Nalewajk, and Karen Barsanti. Absent: Rev. Anne Williamson, Liz Barstow, and Joe Weir.

At 7PM, John called the meeting to order, reviewed agenda, and facilitated a group discussion about naming something that gives us hope.

Reports:

1. Minutes of May 5, 2020 Meeting

*Motion to approve minutes was made by George and seconded by Jeff. **Vote:** All in favor.*

2. Treasurer's Report through April 2020 (Kelly)

Kelly reported that income has started to level off after a strong Q1:

- This is primarily due to "in-house" services.
- April lower vs. plate assumptions for Easter.
- Our budget assumes \$520K annually in pledges. As of April, we are at \$490K (250 Families) committed pledges.

On the expense side, we have two major YTD savings in income tax and assessment:

- Income tax exp (savings as we are planning less revenue due to Covid)
- Diocese has forgiven the assessment for April.
- Other increases/decreases in expenses are assumed to be timing.
- Expenses essentially within budgeted expectations with a few exceptions due to timing.

Kelly has no concerns with cash flow given the PPP assistance and an outlook will be provided for next meeting.

*Motion to approve report was made by Gerry and seconded by Barry. **Vote:** All in favor.*

3. Building Team Update and Next Steps (Barry & Gerry)

Barry updated group on the final stages of Thaxter Phase I:

- Ceiling is finished and Rockingham will install the 6 chandeliers in the next few days.
- Fire sensor/detectors have been installed.
- Painting is completed and presents a seamless flow from the interior of the Sanctuary.
- Kitchen windows and cabinets have been repaired with new hardware, the floor tiles have been replaced, and a new sink is installed with a new backsplash.
- The new range, oven, and fire suppressant hood will be ordered as soon as we get HDC approval to vent through the roof.
- Stage is still an active work site with ceiling, new lighting, and painting to be completed by the end of next week.

Barry also provided information on renovations to the Church:

- The Church has a beautiful new roof, new plumbing in the Sacristy, and an up-to-date electrical system/wiring.
- LED lights and focus lighting have been completed except a minor punch list that Reggie is overseeing.
- New lightning rod system will be completed on the roof tomorrow.

John thanked Barry, Gerry, and the team for all their wonderful work.

4. Reopening: Discussion

Rob referenced the Bishop's reopening guidelines and has proposed a task force to look at what it is going to take to get ready to reopen safely. Jeff volunteered for the Task Force.

5. Junior Warden's Report (Gerry)

- \$80k for the new lease for the parking lot
- We were denied tax abatement for upper lot

6. Stewardship for Fall: Discussion

John reminded us that we need to start thinking about Stewardship for the Fall. We will need to build a volunteer team and designate a leader for this year's effort.

7. Clergy Report (Rob and Nathan)

We are sending prayers to Anne and Liz, and look forward to seeing them next time.

Rob reflected on the events of this past week and gave us a heads up on his letter to the entire parish that is going out tomorrow. He requested that we send him our thoughts and feedback.

Michelle and Rebecca are working on implementing our new Realm database. This is really good work that will help us connect with each other.

Nathan reflected on the staff meeting today. During this meeting, the staff shifting their agenda to think about the path forward, including a socially distant candlelight vigil to honor the victims of racial violence.

Closing Prayer by Rob (St Francis, "Lord make us instruments of your peace...")

Meeting adjourned - 8:30PM

Respectfully Submitted,

Karen Barsanti
Clerk