



St. John's Vestry
October 1, 2019
Philbrick Room

Present: Rev. Rob Stevens, Gerry Simpkins, Kelly Boston, Lizzie Bristow, Rev. Anne Williamson, Barry Heckler, John Bolduc, Marian Ellis, Jeff Croteau, Allison Dudas, Joe Weir

Excused: John Tabor, Maggie Skafidas, Ellie Sanderson, Bob Nalewajk, Rev. Nathan Bourne

7:00pm - Check in

Motion to approve the September minutes - Jeff; 2nd Gerry

Financial Report - Kelly

Executive Summary:

Continued strong financial health from a YTD view. Current pledges vs. plate offerings breakout was not clear in first half of year but overall aligned within 15K. Metered parking had strong summer months (May-Aug) vs. conservative budget. Our budget assumes \$540K in pledges.

Expenses essentially within budgeted expectations with a few exceptions due to timing plus the continued higher maintenance costs this year associated with the boiler repairs and higher than budgeted gas expenses.

Audit Update:

2018 we will have a review audit (similar to 2016). We will amend 2016 return.

Outlook:

Will complete an outlook for November's meeting to gauge where we will end the year.

Motion to approve Treasurer's Report: John; 2nd Gerry

Building Update - Barry, Gerry, & Joe

- Budget committee met on 9/17
 - Project manager selection was 1st order of business
 - Job Requirements
 - Historic structure experience
 - Permits
 - Schedule and budget
 - Onsite management
 - Weekly meetings



- Year-round availability
- Letters were sent with items needed and applicants are asked to submit credentials and application by 10/11 with decision by 11/1

- Other:
 - Changing parking lot lights to be motion-sensored
 - Back stairs fixed by Reggie
 - Rob so thankful for all of the work that's being done

Annual Appeal: 10/6-11/25 (Funding the 2020 Budget)

- Lee Baxter, Suzie Raeside, Randy Carey
- Theme - Gratitude in Action
- Goal is 500K
- Gratitude Wall
- 11/17 - Bob & Sue N will put on a community dinner
- Sundays - lighter touch
- Tote Bag w/ thank yous
- Lots of accessibility of pledge cards

Clergy Reports:

Rob:

- Retreat was awesome
 - Some work will be done to bring the retreat energy back to SJC
 - So grateful for the staff and how they made it all work
 - Merrowvista staff was excellent

Closing Prayer - 8:25